



First Methodist Church Warren
200 Market Street
Warren, PA 16365

Job Description

Job Title: Pre-K Preschool Teacher
Part-time

Position Overview

First Methodist Church Warren is looking for a teacher for the pre-K classroom of Creative Preschool. This individual will work with other teachers in the faith-based preschool program to provide a nurturing and educational experience for all children registered for Creative Preschool. This program operates three days a week for 3 hours per day. This individual will educate students on core early learning concepts to prepare students for entering kindergarten and will present material on other weekly themes and will engage in creative activities to help students grow academically, socially, and spiritually. This person reports to the director of the preschool.

Requirements

This individual should hold a BS or BA degree, preferably in education, or have experience working in the same or a similar position for a minimum of three years. This person must obtain and provide all required clearances (child abuse history, state criminal record, federal criminal record). This person must be physically able to interact with energetic, young children.

Essential Job Functions

Follow established curriculum and techniques to present core pre-kindergarten and kindergarten concepts, weekly themes, special topics, and faith-based lessons to students. Observe children's interests and develop creative ideas for engaging curriculum. As needed, change lesson plans or create new curriculum.

Plan and prepare for daily lessons and art projects.

Coordinate with the director to obtain any supplies or equipment needed for lessons or activities.

Conduct twice-yearly readiness evaluations and hold parent-teacher conferences.

Ensure the safety of students by fully supervising students, implementing safety procedures, and identifying and addressing any potential hazards.

Ensure the well-being of students by establishing routines, setting clear expectations for behavior, and enforcing classroom and Creative Preschool program rules.

Assist in maintaining a clean and organized classroom, managing transitions between activities, and handling any conflicts that may arise among students.

Interact with parents and field questions or concerns. Collaborate with other teachers and staff to ensure a cohesive learning experience.